

Open Disclosure Document

Study Skills 2014 - 2015

Mrs. Jones

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Course Description

Study Skills is a course designed to assist students in obtaining success at Clayton Middle School. Tracking of individual student progress is conducted and students receive assistance in completion of homework assignments from their core classes.

Course Objectives

- Students will acquire skills in usage of a daily planner
- Students will obtain knowledge in test preparation.
- Students will learn how to organize their materials from their core classes.
- Students will learn about how habits have consequences.
- Students will learn about accessing their grades for their courses on PowerSchool.

Course Materials

Materials for this course are the student's planners or tracking sheets and the material needed to complete assignments from their core classes.

Format and Procedures

Student's work from core classes will be monitored and discussed weekly, along with informal mid-term and quarterly conferences.

Course Requirements (Assignments, Attendance, Tardies, Discipline, etc.)

Students will use daily planner or tracking sheets to record daily class assignments and homework assignments. Students will work on assignments from core classes, study for upcoming tests and check grades regularly.

Behavior expectations: Students will be prepared, seated at the bell and be ready to work. Students will follow directions the first time given, stay on task, raise their hand and wait to be called on. They will keep body parts to themselves and speak with appropriate language and tone.

Grading Procedures

Attendance and punctuality have a direct bearing on grades and citizenship. Grades will be updated every 1-3 weeks. Students are required to keep track of their own grades on PowerSchool, student assistant grade program. Students will receive daily participation points, which are added up for the final grade. There are allowances for excused absences. Parents will be notified about progress at midterms, quarterly and at parent/teacher conferences. Grades may be accessed through PowerSchool on the internet by going to Clayton Middle School's website at: <http://clayton.slcschools.org/> selecting RESOURCES, choosing the parent assistant grades bullet and inputting their parent ID and password they received from the Clayton Middle School Office.

Citizenship will be graded according to the student's conduct during class and attendance.

Course Schedule

Important dates for 2014-2015 school year can be found at Clayton Middle School website.

The Salt Lake City School District does not discriminate on the basis of age, color, disability, national origin, pregnancy, race, religion, or sex.

Tear and return the bottom portion with signatures

Open Disclosure Signatures

I have read and understand the requirements of Study Skills 2014 - 2015.

Parent Signature

Student Signature